

JOHN A. SMITH

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EDUCATION:

B.A. Sociology - East Fayette University, Killeen, Texas (2001) GPA 3.2

- President of Sigma Sigma Fraternity
- Deans list
- Intramural Football Captain (League Champions)

EXPERIENCE:

01/01-Present

First Sergeant: Managed a 250-person unit. Developed six independent work groups which included Personnel, Security, Operations, Logistics, Communications, and Maintenance. Provided operations and logistics recommendations to senior administrators. Evaluated training, planning, risk management, safety, and material requests. Supervised the conformance of OSHA standards.

- Deployed a 250-person unit to combat for seven months establishing logistics trains to supply five companies deployed over 100 miles. Focus on safety and individual health and welfare resulted in no serious injuries.
- Managed the company's annual \$250,000 operating budget resulting in a \$30,000 annual surplus.
- Planned and executed monthly training for all non-commissioned officers in the unit; provided instructional and informative briefs to over 300 personnel in a five month period.

01/99-12/00

Platoon Sergeant: Mentored three team leaders in the development of their respective 10 person teams focusing on maintenance, training and mission accomplishment. Scheduled and supervised the maintenance of 60 vehicles worth \$5 million. Estimated and scheduled material, time, and labor requirements. Devised network flow diagrams. Reported construction progress. Performed quality assurance.

- Supervised the construction of newly developed roads ahead of schedule, under budget and exceeding standards.
- Led section through the most challenging portion of road and drainage construction project with "Outstanding Results."
- Traveled to multiple unit locations to act as subject matter expert and provide instructional briefs for new personnel.

1/94-12/98

Operations Sergeant: Developed and mentored mid-level managers in areas of leadership, professional development, and problem solving through lectures, discussions, exercises, and evaluations. Developed lessons and instructional aids. Independently authored five management lesson plans that were adopted as the Brigade Standard.

- Selected by supervisor to brief the General Officer and Brigade Commander on curriculum and training.
- Selected by Commandant over 57 peers as Drill Sergeant of the Quarter,
- Successfully trained over 2000 soldiers; over 200 selected to "Commandants List".

01/87-12/93

Squad Leader: Led 10 person section focusing on professional development, training and safety. Supervised the maintenance and operation of 20 pieces of equipment worth \$2 million. Provided support to 500-person engineer battalion.

- Nominated as Engineer Squad Leader of the year for United States Army Europe.
- Led team to first place honors in battalion engineer squad competition.
- Recognized by brigade commander for project management, jobsite safety, and quality assurance.

TRAINING AND CERTIFICATES:

Honor Grad; First Sergeants Academy, Safety Officer Certification Course, Equal Opportunity Officer Certification

PERSONAL:

Married with one daughter. Proficient with all Microsoft Office applications. Interests include golf, running, and home improvement.